



### CHARTER CLEARANCE INFORMATION AND HOW TO PROCEED

**STEP ONE:** Club to Club clearance required by new club registrar to request clearance from old club. Club clearance must be completed before charter clearance can begin.

Make sure your Parent Understands and acknowledge that their child is ineligible to play for a Charter team for 12 months if their child move to a club outside of their current charter and the old charter does not approve a charter clearance.

**STEP TWO:** Read the below categories and follow the procedure required for your player.

#### CATEGORY A

Club to Club clearance required by new club registrar to request clearance from old club only. No charter clearance is required IF:

1. The player is not going to play in any competition younger than Big League,
2. The player is requesting clearance to another club in the same charter or;
3. The player has acknowledged the ban on playing tournament baseball for 12 months and accepts such requirement.

#### CATEGORY B

A player will be deemed to reside with the Charter catchment if:

1. His/her parents are living together and are residing within such charter catchment, OR;
2. Either of the player's parents (or appointed legal guardian) reside within such catchments.
3. The player attends school within the new charter's boundary,

Change of club with charter clearance being automatic based on the player's residence or school being within the catchment of the new charter.

1. Club to Club clearance required by new club registrar to request clearance from old club.
2. New club registrar to submit Charter clearance form to OSM with supporting documentation proving residency being:
  - o Parent's drivers licence
  - o Rates notice or tenancy agreement AND
  - o Utility bill (power, water, phone or gas)
  - o AND if proving change of school: letter from the school on a school letterhead proving registration of the player at that school.

All documents to be current / dated from 1 July onwards and the OSM will notify the old charter of clearance once all documents are received.

Where Category B requirements cannot be met, the issue is to be treated as Category C.

#### CATEGORY C

Change of club with player moving to a club in a different charter and does not meet the criteria of Cat A or Cat B

1. Club to Club clearance required by new club registrar to request clearance from old club AND;
2. Charter clearance form required by old charter committee.
3. The player has acknowledged the ban on playing tournament baseball for 12 months and accepts such requirement if the outgoing charter denies the request for clearance.

The documentation required to meet Category B is non-negotiable (other documents are not allowed as substitutes).

Where Category B requirements cannot be met, the issue is to be treated as Category C.

**Please do not hesitate to contact the OSM should you have any queries  
OR are not sure how to proceed.**