



Role Description

DOWN UNDER WINTER CLASSIC (DUWC) – GENERAL MANAGER

Job Purpose	To develop a plan and execute such plan for sending a team representing Baseball WA to the Down Under Winter Classic 2024.
Job Responsibilities	<p>Primary responsibilities for the role include:</p> <ul style="list-style-type: none"> - Selection of coaching and support staff - Selection of players - Developing a team budget - Booking all travel items including flights, accommodation and ground transport - Liaison as necessary with the tournament organisers - All other operational issues as they arise and/or as directed by Baseball WA - Adhere at all times to BWA’s Travel Teams Policy.
Key Reporting Structures and Service Providers	<p>General Managers shall report to the following:</p> <ul style="list-style-type: none"> - BWA Participation Manager for approval of budgets - BWA Program Delivery Officer for coach and player selection and other operational requirements as directed - BWA Accounts Officer for collection of funds and payments to suppliers - DUWC tournament organisers - Travel supplier – Sportslink - Apparel supplier if needed – Belgravia Apparel - Equipment supplier if needed – Fielders Choice
Budget Management	<p>Particular emphasis is placed on the following:</p> <ul style="list-style-type: none"> - Expenses are only incurred with this scope of the approved budget - Selected players shall meet an approved payment structure and collection of such money closely monitored
Selection Policies	<p>Players shall nominate through a centralised BWA portal and only nominated players can be selected.</p> <p>In all cases, priority selection should be given to:</p> <ul style="list-style-type: none"> - Players who tried out for their charter and were not selected - Players who are too old for Senior League but still age eligible for 18U - Players from charters who are not fielding a team in the player’s age division <p>Players who played at any of the four Australian National tournaments in the previous year (ie LL Div1, IL, JL, SL) should only be selected if there are vacant positions available.</p>
<ul style="list-style-type: none"> • This position requires a clearance/s to work with children which is an essential component of this role and therefore to continuing in the role. • There are no set hours for this role and can include duty on weekends and evenings. 	



JOB HOLDER CAPABILITIES	
Qualifications and Experience	<i>Candidates shall nominate for this position through an on-line portal which shall require details of previous sport administration experience which shall be taken into accounts when assessing each candidate's application.</i>
Knowledge and Skills	As above

